

# SC DEPARTMENT OF CORRECTIONS

## -JOB POSTING NOTICE (EOE)-

OPENING DATE: 07/25/17

CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: CERTIFIED TCHR/ABE

SCDC POSITION #: 021547

HOURS/WEEKLY: 024.00 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: MANNING REENTRY/WORK RELEASE CENTER, COLUMBIA (RICHLAND) LEVEL 1

STATE JOB TITLE: CERTIFIED TCHR/ABE

STATE JOB CLASS: 9999

HRLY RATE: \$ 026.53 SCEIS POSITION #: 61042587

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A VALID SOUTH CAROLINA TEACHING CREDENTIAL. CERTIFICATION IN SECONDARY MATH, SCIENCE, SOCIAL STUDIES, ENGLISH/LANGUAGE ARTS OR SPECIAL EDUCATION PREFERRED. (THIS IS A TEMPORARY POSITION PAID AT AN ESTABLISHED HOURLY RATE FOR HOURS WORKED. TEMPORARY POSITIONS DO NOT INCLUDE LEAVE, BENEFITS OR GRIEVANCE RIGHTS).

DESCRIPTION OF DUTIES:

UNDER SUPERVISION OF THE SUPERINTENDENT/ DESIGNEE DIFFERENTIATES INSTRUCTION TO MEET THE INDIVIDUAL ACADEMIC NEEDS OF INMATE STUDENTS AT THE SECONDARY LEVEL. DEMONSTRATES EFFECTIVE CLASSROOM MANAGEMENT. MAINTAINS AN EFFECTIVE INSTRUCTIONAL PROGRAM. DEVELOPS AN INDIVIDUAL EDUCATION PLAN BASED ON STUDENT'S DIAGNOSTIC PROFILE. DEVELOPS APPROPRIATE DAILY LESSON PLANS. MAINTAINS ACCURATE AND UP TO DATE GRADE BOOK. ACCURATE DOCUMENTATION OF DAILY STUDENT ATTENDANCE. SATISFIES ALL MANDATORY TRAINING (SCDC/ PUSD).  
(CLOSING DATE: UNTIL FILLED)