

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 09/27/17

CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: INDUSTRIES SUPV SCDC POSITION #: 010404

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0700 AM - 0300 PM

LOCATION: PERRY CORRECTIONAL INSTITUTION, PELZER (GREENVILLE) LEVEL 3

STATE JOB TITLE: PROGRAM ASSISTANT STATE JOB CLASS: AH30

PAY BAND/LEVEL: 04 E

BAND: 04

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 031575 - \$ 033399 SCEIS POSITION #: 61018007

MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND RELEVANT PROGRAM EXPERIENCE.

A BACHELOR'S DEGREE MAY BE SUBSTITUTED FOR THE REQUIRED PROGRAM EXPERIENCE.

_NONE

DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION, MANAGES AN INDUSTRIAL OPERATION IN A CORRECTIONAL SETTING AT PERRY CORRECTIONAL INSTITUTION. MANUFACTURES PRODUCTS AND PROVIDES SERVICES TO OUR CUSTOMERS IN THE MOST EFFICIENT AND ECONOMICAL MANNER WHILE SUPERVISING AND TEACHING INMATES SKILLS TH THAT CAN BE UTILIZED UPON THEIR RELEASE.

***** RESUME REQUIRED *****

** SCHEDULE SUBJECT TO CHANGE TO MEET INDUSTRY DEMANDS **

*** RECRUITING, PLEASE ANNOUNCE POSITION UNTIL FILLED! ***

COMMENTS:

MUST ATTEND SCDC BASIC TRAINING

***** ANNOUNCE "UNTIL FILLED"!