

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 10/11/17

CLOSING DATE: 10/24/17 (4:30 PM)

SCDC INTERNAL TITLE: RN I

SCDC POSITION #: 010276

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: MEDICAL SUPPORT, COLUMBIA (RICHLAND)

STATE JOB TITLE: REGISTERED NURSE I

STATE JOB CLASS: EA20

PAY BAND/LEVEL: 06 A

BAND: 06

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 039960 - \$ 051623 SCEIS POSITION #: 61020439

MINIMUM AND ADDITIONAL REQUIREMENTS:

GRADUATION FROM AN ACCREDITED SCHOOL OF NURSING.

AT LEAST TWO (2) YEARS HOSPITAL CLINICAL EXPERIENCE IN MED/SURG/ED AND EXERCISE CRITICAL THINKING AND PROBLEM SOLVING SKILLS IN A FAST PACED ENVIRONMENT.

DESCRIPTION OF DUTIES:

ASSISTS THE UTILIZATION REVIEW COORDINATOR/MANAGER IN CONTROLLING HOSPITAL BED UTILIZATION TO KEEP COSTS TO THE AGENCY AT A MINIMUM. HELPS TO ESTABLISH AND MAINTAIN AN EFFECTIVE UTILIZATION REVIEW MANAGEMENT PROGRAM. PERFORMS DAILY CHECKS OF ALL HOSPITALIZED INMATES VIA CALLS TO NURSE CASE MANAGERS AND OR MEDICAL SOCIAL WORKERS OR OTHER HOSPITAL STAFF, MD, RN, ETC. AND REVIEW CLINICAL INFORMATION PROVIDED BY THE HOSPITAL. PERFORM DAILY CALLS TO OUTPATIENT SURGERY UNITS TO PROVIDE INFORMATION TO NURSES. MEET DAILY WITH HIR TO UPDATE AN ELECTRONIC CENSUS LOG OF HOSPITALIZED AND INFIRMARY INMATES. COORDINATE HOSPITAL ADMISSIONS, DISCHARGES AND USE OF SCDC INFIRMARY BEDS, SHELTERED HOUSING UNIT, HANDICAP BEDS, CRCC. MAINTAIN ACCURATE STATISTICAL DATA REGARDING INMATE BED/HOSPITAL UTILIZATION, ED VISITS, ETC. AS IDENTIFIED IN STRATEGIC PLANNING. SHARES ON CALL PAGER EVERY OTHER WEEK AND STATE HOLIDAYS. MUST SUBMIT RESUME TO BE CONSIDERED.