SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 11/18/16 CLOSING DATE: 11/29/16 (4:30 PM)

SCDC INTERNAL TITLE: MENTAL HEALTH TECH SCDC POSITION #: 010437
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: EVANS CORRECTIONAL INSTITUTION, BENNETTSVILLE (MARLBORO) LEVEL 2

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50
PAY BAND/LEVEL: 05 C
BAND: 05 SALARY RANGE $ 032838 - $ 060760 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 035523 - $ 036137 SCEIS POSITION #: 61018924

MINIMUM AND ADDITIONAL REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES).

DESCRIPTION OF DUTIES:
UNDER GENERAL SUPERVISION OF A QUALIFIED MENTAL HEALTH PROFESSIONAL, PERFORMS COUNSELING AND SUPPORTIVE SERVICES FOR MENTALLY ILL INMATES CONSISTING OF SOCIAL SKILLS GROUPS, REVIEWING TREATMENT PLANS, RECREATIONAL ACTIVITIES, DEVELOPING AND IMPLEMENTING RE-ENTRY ASSESSMENT GOALS. ESTABLISH A SUPPORTIVE, MOTIVATIONAL AND THERAPEUTIC RELATIONSHIP WITHIN THE PARAMETERS OF A CORRECTIONAL ENVIRONMENT. PLANS, ORGANIZE AND LEAD STRUCTURED PROGRAMS INCLUDING INDIVIDUAL AND GROUP THERAPEUTIC SERVICES. PROVIDES FOCUS INTERVENTION IN COLLABORATION WITH SCDC CLINICAL AND CUSTODY STAFF TO ENHANCE SKILLS AND EFFECTIVE MANAGEMENT OF INMATES. ASSISTS WITH CUSTODY RELATED DUTIES SUCH AS TRANSPORTATION, SUPERVISION OF RECREATION AND SUICIDE WATCH. ATTEND DIVISIONAL MEETINGS AND STAFF TRAINING AS REQUIRED. **SCHEDULE SUBJECT TO FLUCTUATE (8AM-4PM; 11AM-7PM TO INCLUDE AFTER HOUR AND ON-SITE WEEKEND/HOLIDAY COVERAGE TO ASSIGNED INSTITUTION. (THIS POSITION IS LOCATED AT EVANS).
COMMENTS:
MUST COMPLETE 6 WEEKS OFFICER TRAINING.