SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 11/16/16 CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: QMHP - CCC IV SCDC POSITION #: 019355
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: MENTAL HEALTH, COLUMBIA (RICHLAND)

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50
PAY BAND/LEVEL: 05 D
BAND: 05 SALARY RANGE $ 032838 - $ 060760 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 036941 - $ 043365 SCEIS POSITION #: 61022960

MINIMUM AND ADDITIONAL REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES).

DESCRIPTION OF DUTIES:
UNDER GENERAL SUPERVISION, PROVIDES CASE MANAGEMENT SERVICES, DISCHARGE PLANNING, AND TREATMENT PLANNING RECOMMENDATIONS FOR ALL ASSIGNED/REFERRED INMATES. PROVIDES CRISIS INTERVENTION COUNSELING AS REQUESTED BY MENTAL HEALTH AND/OR MEDICAL STAFF. PROVIDES REGULAR FEEDBACK TO MENTAL HEALTH, MEDICAL AND SECURITY STAFF ON REFERRED INMATES. PARTICIPATES IN MULTI-DISCIPLINARY TREATMENT TEAM. CONDUCTS INDIVIDUAL COUNSELING SESSIONS FOR INMATES ASSIGNED TO CASELOAD. CONDUCTS GROUP COUNSELING FOR MENTALLY ILL INMATES. COMPLETES ALL DOCUMENTATION AS NECESSARY. PARTICIPATES IN THE ON-CALL POOL TO PROVIDE ON-SITE AFTER HOUR/HOLIDAY/WEEKEND COVERAGE TO THE INSTITUTIONS WITHIN THE ASSIGNED REGION. PROVIDES OTHER DUTIES RELATED TO SCDC AND THE DIVISION OF BEHAVIORAL/MENTAL HEALTH & SUBSTANCE ABUSE SERVICES.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING
OPEN UNTIL FILLED