

**SC DEPARTMENT OF CORRECTIONS**

**-JOB POSTING NOTICE (EOE)-**

OPENING DATE: 11/22/16

CLOSING DATE: 12/01/16 (4:30 PM)

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SCDC INTERNAL TITLE: LT II SCDC POSITION #: 011206  
HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: E1 WORK TIME: 0700 AM - 0700 PM  
LOCATION: BROAD RIVER CORRECTIONAL INSTITUTION, COLUMBIA (RICHLAND) LEVEL 3

STATE JOB TITLE: CORRECTIONAL OFFICER III STATE JOB CLASS: JD40  
PAY BAND/LEVEL: 05 B  
BAND: 05 SALARY RANGE \$ 032838 - \$ 060760 SPECIAL INCENTIVE: YES  
HIRING SALARY RANGE: \$ 034157 - \$ 044112 SCEIS POSITION #: 61018365

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND SUPERVISORY EXPERIENCE IN  
CORRECTIONAL, SECURITY OR POLICE WORK.  
THREE YEARS EXPERIENCE IN CORRECTIONAL SECURITY OR POLICE WORK TO  
INCLUDE ONE YEAR OF CORRECTIONAL SUPERVISORY EXPERIENCE. CERTIFIED  
BY THE SCDC TRAINING ACADEMY AND SATISFACTORY COMPLETION OF THE BASIC  
SUPERVISORY COURSE WITHIN SIX MONTHS OF ENTRY INTO THE POSITION.

DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION, PLANS, COORDINATES AND DIRECTS THE ACTIONS  
OF THE SECURITY STAFF AND OVERSEES SECURITY, CUSTODY AND CONTROL OF  
INMATES IN ASSIGNED UNIT(S) OF A MEDIUM/MAXIMUM SECURITY FACILITY.  
ASSUMES PRIMARY RESPONSIBILITY FOR SECURITY FOR ALL BUILDINGS AND  
PUBLIC PROPERTY. MAKES ROUTINE CHECKS OF THE UNIT(S) TO ENSURE  
SUBORDINATE STAFF ARE PERFORMING THEIR DUTIES PROPERLY AND SAFELY, AND  
THAT CLEANLINESS AND OSHA STANDARDS ARE MAINTAINED. ASSISTS WITH ALL  
INMATE COUNTS FOR ACCURACY. INVESTIGATES COMPLAINTS AND VIOLATIONS;  
ARBITRATES DISPUTES AMONG INMATE POPULATION AND CORRECTIONAL STAFF.  
THE LIEUTENANT WILL PLAY A VITAL ROLE IN ALL CONTRABAND INTERDICTION  
EFFORTS. THESE EFFORTS WILL INCLUDE BUT NOT LIMITED TO, RANDOM/ROUTINE  
SEARCHES AND SHAKEDOWNS, MONITORING OF SURVEILLANCE AND THE GATHERING  
OF INTELLIGENCE INFORMATION AS IT RELATES TO CONTRABAND CONTROL. MUST  
COMPLETE TESTING OF ALL CONFISCATED DRUGS.

COMMENTS:

SHIFT/SCHEDULE SUBJECT TO CHANGE.  
THIS POSITION WILL BE ASSIGNED TO RHU.