

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

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THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS IS COMMITTED TO PROVIDING EQUAL OPPORTUNITIES TO ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX (INCLUDING PREGNANCY), NATIONAL ORIGIN, AGE (40 OR OLDER), DISABILITY OR GENETIC INFORMATION.

OPENING DATE: 08/10/18

CLOSING DATE: 08/17/18 (4:30 PM)

SCDC INTERNAL TITLE: LT II

SCDC POSITION #: 012790

HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: LEE CORRECTIONAL INSTITUTION, BISHOPVILLE (LEE) LEVEL 3

STATE JOB TITLE: CORRECTIONAL OFFICER III

STATE JOB CLASS: JD40

PAY BAND/LEVEL: 05 B

BAND: 05

SPECIAL INCENTIVE: YES

HIRING SALARY RANGE:

\$ 034157 - \$ 044112

SCEIS POSITION #: 61021928

MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND SUPERVISORY EXPERIENCE IN CORRECTIONAL, SECURITY OR POLICE WORK.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). THREE YEARS OF EXPERIENCE IN CORRECTIONAL SECURITY OR POLICE WORK TO INCLUDE ONE YEAR OF CORRECTIONAL SUPERVISORY EXPERIENCE. MUST BE CERTIFIED BY THE SCDC TRAINING ACADEMY AND SUCCESSFULLY COMPLETE THE BASIC SUPERVISORY COURSE WITHIN SIX MONTHS OF ENTRY INTO THE POSITION.

THIS IS A NEOGOV POSITION ONLY. APPLY AT WWW.JOBS.SC.GOV

DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION, PLANS, COORDINATES AND DIRECTS THE ACTIONS OF THE SECURITY STAFF AND OVERSEES SECURITY, CUSTODY AND CONTROL OF INMATES IN ASSIGNED UNIT(S) OF A MEDIUM/MAXIMUM SECURITY FACILITY. ASSUMES PRIMARY RESPONSIBILITY FOR SECURITY FOR ALL BUILDINGS AND PUBLIC PROPERTY. MAKES ROUTINE CHECKS OF THE UNIT(S) TO ENSURE SUBORDINATE STAFF ARE PERFORMING THEIR DUTIES PROPERLY AND SAFELY, AND THAT CLEANLINESS AND OSHA STANDARDS ARE MAINTAINED. ASSISTS WITH ALL INMATE COUNTS FOR ACCURACY. INVESTIGATES COMPLAINTS AND VIOLATIONS; ARBITRATES DISPUTES AMONG INMATE POPULATION AND CORRECTIONAL STAFF.

COMMENTS:

ASSIGNED TO F6 AS UNIT COUNSELOR