SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 11/15/16 CLOSING DATE: 11/22/16 (4:30 PM)

SCDC INTERNAL TITLE: BUILDINGS/GROUNDS MGR SCDC POSITION #: 016757
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: BUILDING/GROUNDS MGR. STATE JOB CLASS: KA30
PAY BAND/LEVEL: 06 A
BAND: 06 SALARY RANGE $ 039960 - $ 073935 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 039960 - $ 051623 SCEIS POSITION #: 61018643

MINIMUM AND ADDITIONAL REQUIREMENTS:
AN ASSOCIATE'S DEGREE AND PROFESSIONAL EXPERIENCE DIRECTLY
RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE
HUMAN RESOURCES). AN ASSOCIATE'S DEGREE IN ELECTRONICS OR RELATED
FIELD AND TWO (2) YEARS RELATED EXPERIENCE; OR HIGH SCHOOL DIPLOMA
AND FOUR (4) YEARS RELATED EXPERIENCE IN THE ELECTRONIC FIELD.

DESCRIPTION OF DUTIES:
INSTALL & MAINTAIN THE VIDEO & DATA CABLING & ASSOCIATED EQUIPMENT
THROUGHOUT THE AGENCY BOTH ANALOG & IP TYPES. PERFORM PHYSICAL
NETWORK PLANNING, DESIGN, & DOCUMENTATION. READS BLUEPRINTS & WIRING
PROGRAMS TO DETERMINE MATERIALS & EQUIPMENT NEEDS & WORKS WITH
RESOURCE INFORMATION MANAGEMENT (RIM) DESIGN TEAM & OUTSIDE VENDORS,
TO ESTABLISH JOB SPECIFICATIONS, INSTALLATION, OR MODIFICATION.
COORDINATES/PERFORMS THE PROGRAMMING & INSTALLATION OF ANALOG & IP
VIDEO SYSTEMS. TROUBLESHOOTS VIDEO & DATA CONNECTIVITY & PERFORMS
INITIAL USER TRAINING. PERFORMS ROUTINE & EMERGENCY REPAIRS TO
DAMAGED CAMERAS & EQUIPMENT TO ENSURE PROMPT REPAIRS. WORKS WITH
SERVICE PROVIDERS TO TROUBLESHOOT VIDEO & DATA CIRCUIT FAULTS.
MAINTAINS REQUIRED MATERIALS & EQUIPMENT. REQUISITIONS MATERIALS,
PARTS & EQUIPMENT AS NEEDED TO COMPLETE ASSIGNMENTS. CDL "B" LICENSE
REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST COMPLETE SCDCTA
TRAINING. MULTIPLE POSITIONS WILL BE FILLED WITH THIS ANNOUNCEMENT.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING
FILLING MULTIPLE POSITIONS FROM THIS POSTING.
KERSHAW, RIDGELAND, TYGER RIVER, LEE, LIEBER
PERRY, MCCORMICK