SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

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OPENING DATE: 11/03/18 CLOSING DATE: 12/18/18 (4:30 PM)

SCDC INTERNAL TITLE: TRADES SPEC V HVAC SCDC POSITION #: 016506
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: LIVESAY CORRECTIONAL INSTITUTION, SPARTANBURG (SPARTANBURG) LEVEL 1

STATE JOB TITLE: TRADES SPECIALIST V STATE JOB CLASS: KC50
PAY BAND/LEVEL: 05 E
BAND: 05 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 038422 - $ 049591 SCEIS POSITION #: 61017728

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES).
A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

DESCRIPTION OF DUTIES:
DEVELOPS GENERAL MAINTENANCE AND REPAIR PROGRAM THROUGHOUT THE FACILITY. PROVIDES ASSISTANCE IN THE HEATING, VENTILATION, AIR CONDITIONING, AND REFRIGERATION MAINTENANCE AND REPAIR PROGRAM. SUPERVISES AND COMPLETES GENERAL MAINTENANCE, CONSTRUCTION, AND RENOVATION PROJECTS FOR FACILITY. ESTABLISHES ON-CALL PROCEDURES TO RESPOND TO EMERGENCY GENERAL MAINTENANCE REPAIR CALLS. ASSISTS IN EMERGENCY HVAC AND REFRIGERATION MAINTENANCE AND REPAIR CALLS AND ASSURES THE WORK IS PROMPTLY AND PROPERLY PERFORMED. MUST COMPLETE FOUR (4) WEEK BASIC TRAINING. RESUME, LICENSE(S) AND CERTIFICATION(S) MUST BE SUBMITTED TO BE CONSIDERED FOR POSITION.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING.