SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 11/15/16 CLOSING DATE: 11/22/16 (4:30 PM)

SCDC INTERNAL TITLE: ENGINEER SCDC POSITION #: 014252
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: TRADES MANAGER STATE JOB CLASS: KC60
PAY BAND/LEVEL: 06 B
BAND: 06 SALARY RANGE $ 039960 - $ 073935 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 041561 - $ 053676 SCEIS POSITION #: 61018983

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A BACHELOR'S DEGREE AND THREE (3) YEARS ELECTRONIC/ ELECTRICAL AND HIGH VOLTAGE EXPERIENCE; OR AN ASSOCIATE DEGREE AND FOUR (4) YEARS ELECTRONIC/ELECTRICAL AND HIGH VOLTAGE EXPERIENCE; OR A HIGH SCHOOL DIPLOMA AND FIVE (5) YEARS ELECTRONIC/ELECTRICAL AND HIGH VOLTAGE EXPERIENCE. TWO (2) YEARS OF WHICH MUST HAVE BEEN IN A SUPERVISORY CAPACITY. MECHANICAL CONTRACTOR'S ELECTRICAL LICENSE AND CLASS 'A' COMMERICAL DRIVERS LICENSE (CDL) REQUIRED OR MUST BE OBTAINED WITHIN SIX (6) MONTHS OF EMPLOYMENT.

DESCRIPTION OF DUTIES:
ASSIST THE ELECTRICAL/ELECTRONICS SHOP MANAGER WITH PLANNING, ORGANIZATION, COORDINATION, IMPLEMENTATION AND CONTROL OF ALL PREVENTIVE MAINTENANCE PROGRAMS, ALTERATION/MAINTENANCE REPAIR, RENOVATION & CONSTRUCTION PROJECTS FOR ELECTRICAL PRIMARY DISTRIBUTION SYSTEMS, ALL ELECTRICAL/ELECTRONIC SYSTEMS THROUGHOUT SCDC WHICH INCLUDE 29 EXISTING INSTITUTIONS, SUPPORT BUILDINGS AND FUTURE FACILITIES TO INCLUDE FUTURE REPLACEMENT NEEDS OF EXISTING ELECTRICAL/ELECTRONIC EQUIPMENT, LOCATION AND UPGRADING OF INEFFICIENT ELECTRICAL/ELECTRONIC SYSTEMS AS WELL AS NEW AND RENOVATED CONSTRUCTION PROJECTS THROUGHOUT SCDC.
APPROVING AUTHORITY FOR ALL ELECTRICAL/ELECTRONIC IN THE ABSENCE OF SHOP MANAGER. ASSIST WITH ENSURING TOOL CONTROL AND MAINTAIN ACCURATE INVENTORY OF TOOLS ASSIGNED TO HIS/HER AREA AS WELL AS TOOLS ASSIGNED TO EMPLOYEES UNDER HIS/HER SUPERVISION ARE IN COMPLIANCE. ASSIST IMPLEMENTATION & SUPERVISING EMERGENCY MAINTENANCE.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING