

# SC DEPARTMENT OF CORRECTIONS

## -JOB POSTING NOTICE (EOE)-

OPENING DATE: 07/11/18

CLOSING DATE: 07/18/18 (4:30 PM)

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SCDC INTERNAL TITLE: CERTIFIED TCHR

SCDC POSITION #: 011438

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: MANNING REENTRY/WORK RELEASE CENTER, COLUMBIA (RICHLAND) LEVEL 1

STATE JOB TITLE: CERTIFIED TEACHER

STATE JOB CLASS: UB02

SALARY BASED ON CERTIFICATION

SPECIAL INCENTIVE: NO

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MINIMUM AND ADDITIONAL REQUIREMENTS:

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). MUST POSSESS A VALID SC TEACHING CERTIFICATE. CERTIFICATION IN SECONDARY MATH, SCIENCE, SOCIAL STUDIES, ENGLISH/LANGUAGE ARTS OR SPECIAL EDUCATIONAL PREFERRED.

DESCRIPTION OF DUTIES:

UNDER THE DIRECTION OF SUPERINTENDENT/DESIGNEE IS RESPONSIBLE FOR ALL ACTIVITIES INVOLVED IN THE EDUCATIONAL OPERATIONS WITHIN ASSIGNED SCHOOL(S). RESPONSIBLE FOR ADMINISTRATIVE EDUCATIONAL OPERATIONS OF THE SCHOOL. PROVIDES INSTRUCTION (TEACHES). COORDINATES AND ADMINISTERS STANDARDIZED STUDENT TESTING (I.E. GED, TABE AND WORKKEYS, ETC.) SATISFIES ALL MANDATORY TRAINING (SCDC/ PUSD). PERFORMS OTHER DUTIES AS ASSIGNED.