

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

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THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS IS COMMITTED TO PROVIDING EQUAL OPPORTUNITIES TO ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX (INCLUDING PREGNANCY), NATIONAL ORIGIN, AGE (40 OR OLDER), DISABILITY OR GENETIC INFORMATION.

OPENING DATE: 11/03/18

CLOSING DATE: 11/26/18 (4:30 PM)

SCDC INTERNAL TITLE: VOC TCHR

SCDC POSITION #: 016869

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: MACDOUGALL CORRECTIONAL INST., RIDGEVILLE (BERKELEY) LEVEL 2

STATE JOB TITLE: VOCATIONAL TEACHER

STATE JOB CLASS: UB04

SALARY BASED ON CERTIFICATION

SPECIAL INCENTIVE: NO

MINIMUM AND ADDITIONAL REQUIREMENTS:

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). APPLICANT MUST BE A CERTIFIED TEACHER IN THE AREA OF VOCATION. APPLICANTS THAT DO NOT HAVE A TEACHING LICENSE MUST CONTACT THE SC DEPARTMENT OF EDUCATION TO DETERMINE ELIGIBILITY FOR WORK-BASED CERTIFICATION AND OBTAIN A LETTER OF ELIGIBILITY FOR HIRE. THE LETTER OF ELIGIBILITY MUST BE PRESENTED IF SELECTED FOR AN INTERVIEW, WHICH REQUIRES 3-5 YEARS OF EXPERIENCE IN VOCATIONAL TRADE. (MASONRY)

DESCRIPTION OF DUTIES:

UNDER SUPERVISION FROM THE SUPERINTENDENT/ DESIGNEE PROVIDES VOCATIONAL INSTRUCTION TO STUDENTS. ASSESSES STUDENTS' ABILITIES AND NEEDS REQUIRED TO COMPLETE COURSE OF INSTRUCTION. DELIVERS DISTRICT APPROVED CURRICULUM AND PROVIDES APPROPRIATE INSTRUCTION. MAINTAINS DISCIPLINE AND SECURITY IN CLASSROOM, SHOP AND OTHER APPLICABLE WORK AREAS. SUPERVISES THE USE OF ALL TOOLS AND EQUIPMENT TO ENSURE PROPER SECURITY, USE, AND STORAGE. MAINTAINS RECORDS OF STUDENT ATTENDANCE, PROGRESS AND PROVIDES INFORMATIONAL REPORTS AS REQUIRED BY THE DIRECTOR OF VOCATIONAL PROGRAMS. MAINTAINS TEACHER COMPETENCY IN THE AREA OF VOCATIONAL TRADE. SATISFY REQUIREMENTS OF ALL MANDATORY TRAINING (PUSD/SCDC). PERFORMS OTHER EDUCATIONAL AND RELATED DUTIES AS REQUIRED.

COMMENTS: