SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 03/28/17 CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: VOCATIONAL INSTRUCTOR SCDC POSITION #: 014238
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: TURBEVILLE CORRECTIONAL INSTITUTION, TURBEVILLE (CLARENDON) LEVEL 2

STATE JOB TITLE: VOCATIONAL TEACHER STATE JOB CLASS: UB04
SALARY BASED ON CERTIFICATION SPECIAL INCENTIVE: NO

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND THREE (3) YEARS EXPERIENCE IN RELEVANT VOCATIONAL TRADE (ELECTRICAL OR PLUMBING). MUST POSSESS TEACHING CERTIFICATION OR BE QUALIFIED FOR A LETTER OF ELIGIBILITY FROM THE STATE DEPARTMENT OF EDUCATION (IF AN EFA SCHOOL).

DESCRIPTION OF DUTIES:
UNDER SUPERVISION FROM THE SUPERINTENDENT/DESIGNEE PROVIDES VOCATIONAL INSTRUCTION TO STUDENTS. ASSESSES STUDENTS' ABILITIES AND NEEDS REQUIRED TO COMPLETE COURSE OF INSTRUCTION. DELIVERS DISTRICT APPROVED CURRICULUM AND PROVIDES APPROPRIATE INSTRUCTION. MAINTAINS DISCIPLINE AND SECURITY IN CLASSROOM, SHOP AND OTHER APPLICABLE WORK AREAS. SUPERVISES THE USE OF ALL TOOLS AND EQUIPMENT TO ENSURE PROPER SECURITY, USE, AND STORAGE. MAINTAINS RECORDS OF STUDENT ATTENDANCE, PROGRESS AND PROVIDES INFORMATIONAL REPORTS AS REQUIRED BY THE DIRECTOR OF VOCATIONAL PROGRAMS. MAINTAINS TEACHER COMPETENCY IN THE AREA OF VOCATIONAL TRADE. SATISFY REQUIREMENTS OF ALL MANDATORY TRAINING (PUSD/SCDC). PERFORMS OTHER EDUCATIONAL AND RELATED DUTIES AS REQUIRED. (PLUMBING/ELECTRIAL)
(CLOSING DATE: UNTIL FILLED)
COMMENTS:
UNTIL FILLED