

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

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THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS IS COMMITTED TO PROVIDING EQUAL OPPORTUNITIES TO ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX (INCLUDING PREGNANCY), NATIONAL ORIGIN, AGE (40 OR OLDER), DISABILITY OR GENETIC INFORMATION.

OPENING DATE: 11/20/18

CLOSING DATE: 12/18/18 (4:30 PM)

SCDC INTERNAL TITLE: SUPERINTENDENT

SCDC POSITION #: 011439

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: PALMETTO UNIFIED SCHOOL DISTRICT #1, COLUMBIA (RICHLAND)

STATE JOB TITLE: SUPT. OF EDUCATION

STATE JOB CLASS: UB09

SALARY BASED ON CERTIFICATION

SPECIAL INCENTIVE: NO

MINIMUM AND ADDITIONAL REQUIREMENTS:

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). MUST BE ELIGIBLE FOR, OR POSSESS SOUTH CAROLINA DEPARTMENT OF EDUCATION SUPERINTENDENT CERTIFICATION.

PREFERRED QUALIFICATIONS:

MINIMUM OF TEN (10) YEARS OF EXPERIENCE IN PUBLIC SCHOOLS, THAT MUST INCLUDE CLASSROOM INSTRUCTION, AND SERVING AS A PRINCIPAL OR IN OTHER SUPERVISORY POSITIONS. SUCCESSFUL CANDIDATE MUST HAVE A STRONG BACKGROUND IN CURRICULUM AND INSTRUCTION, WITH EXPERIENCE IN PERSONNEL, PLANNING AND ACCOUNTABILITY; PROFICIENCY IN ORGANIZATION AND ADMINISTRATION OF SHORT-TERM AND LONG-TERM STRATEGIC PLANNING, STRONG COMMUNICATION SKILLS CULTIVATING EFFECTIVE TEAM BUILDING, FOSTERING COMMUNITY PARTNERS, AS WELL AS EFFECTIVE DECISION-MAKING, DELEGATION, AND FOLLOW THROUGH.

DESCRIPTION OF DUTIES:

UNDER THE SUPERVISION OF THE ASSISTANT DEPUTY DIRECTOR, PROGRAMS, REENTRY AND REHABILITATIVE SERVICES, DIRECTS AND MONITORS ALL EDUCATIONAL FUNCTIONS. DIRECTS ALL ACTIVITIES PERTAINING TO EDUCATIONAL OPERATIONS OF THE PALMETTO UNIFIED SCHOOL DISTRICT (PUSD) WITHIN THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS. ENSURES INMATES ARE PROVIDED QUALITY ACADEMIC INSTRUCTION, AND VARYING VOCATIONAL TRAINING OPPORTUNITIES PREPARING THEM FOR SUCCESSFUL REENTRY INTO SOCIETY. OVERSEE ACADEMIC INSTRUCTION IN NINE (9) EFA HIGH SCHOOLS, ADULT AND VOCATIONAL EDUCATION IN ALL INSTITUTIONS, WHILE EXPANDING DOL CERTIFIED APPRENTICESHIP PROGRAMS ACROSS THE AGENCY. DEMONSTRATES EFFECTIVE AND MOTIVATIONAL MANAGEMENT AND LEADERSHIP; REPRESENTS THE SCHOOL DISTRICT IN THE ADMINISTRATION OF ALL FEDERAL PROJECTS.

COMMENTS:

MUST ATTEND SCDC BASIC TRAINING