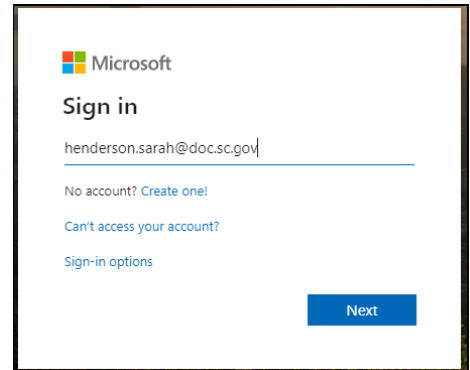


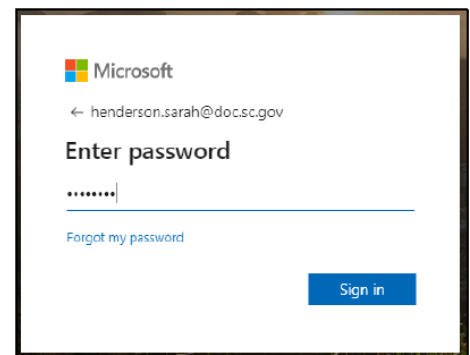
Accessing the Azure Virtual Desktop

The following instructions explain how to sign-in to the Azure Virtual Desktop, on a browser (Chrome, Edge, or FireFox), to access a work computer:

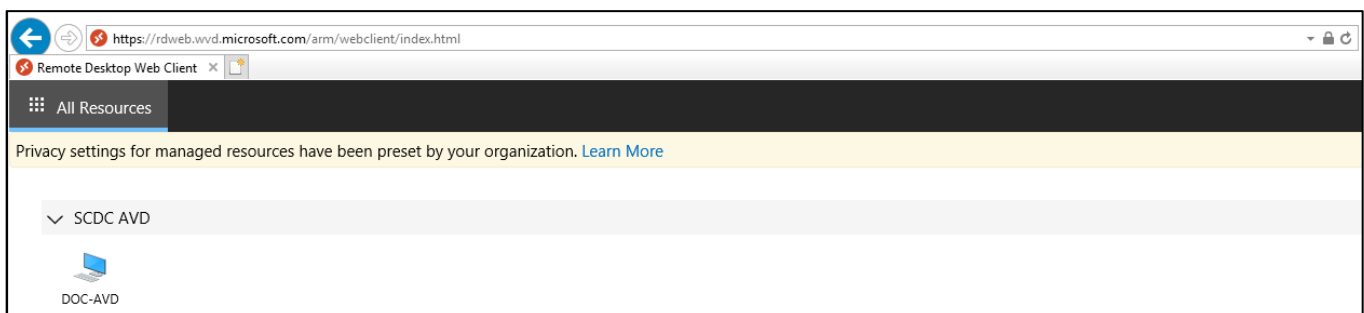
1. To begin using the virtual desktop, [click here](#).
2. Enter your e-mail address (Lastname.Firstname@doc.sc.gov) and **select Next**.



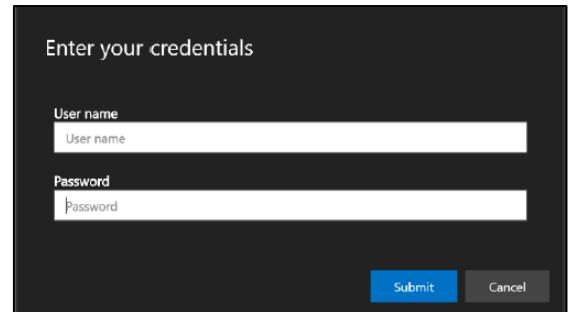
3. Enter your network password and **select Sign-in**.



4. If you don't already have two-factor authentication setup, then follow the directions [here](#). If you do, then complete the necessary verification steps.
5. Once two-factor authentication is complete, a screen as shown below, will be displayed. **Select the desktop computer icon.**



6. Enter your work e-mail and password. **Select Submit.**



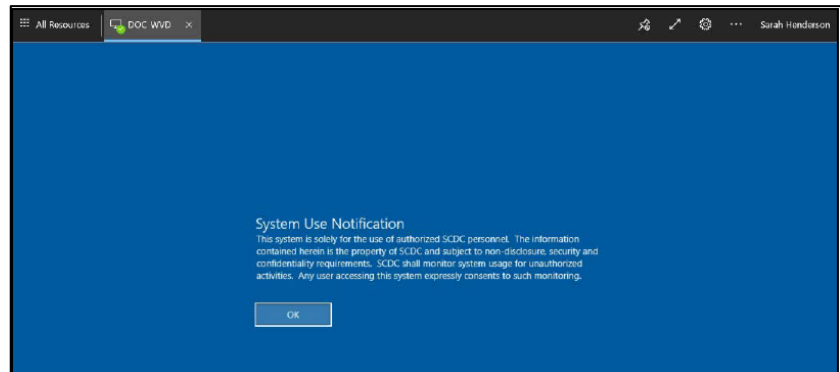
Enter your credentials

User name
User name

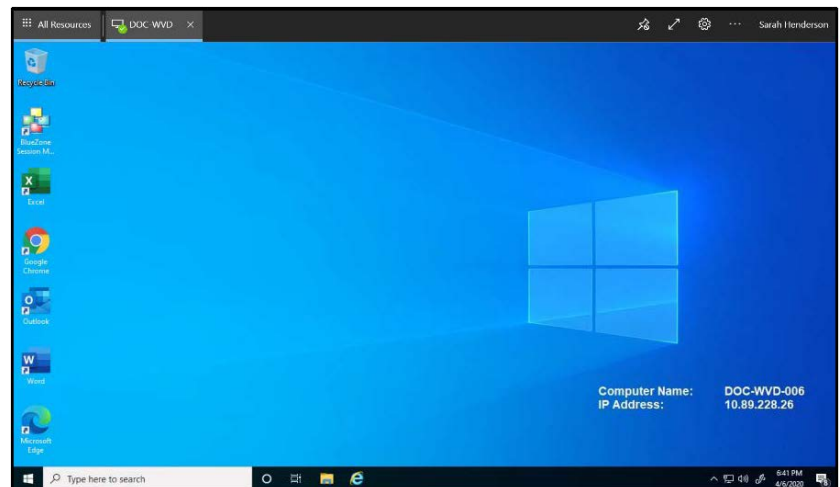
Password
Password

Submit Cancel

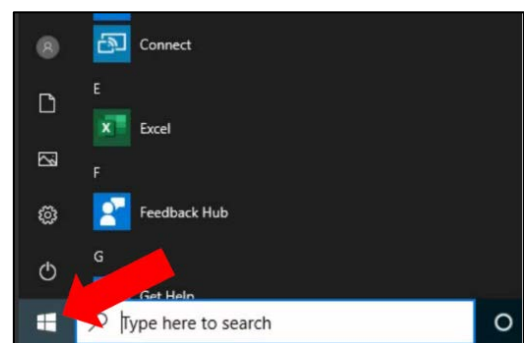
7. The blue screen to the right will appear, **select OK.**



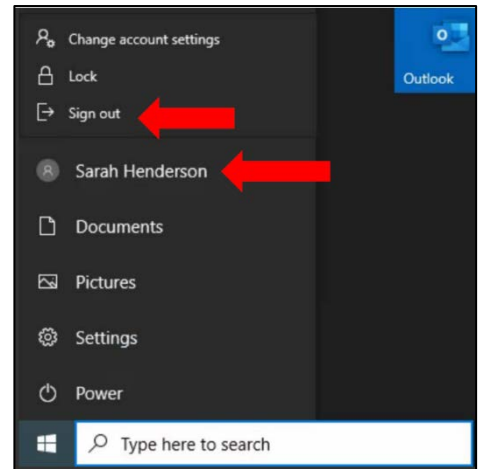
8. A work computer screen will be displayed.



9. When you're done using the virtual desktop, **select the windows icon** in the bottom left corner of the screen.



10. Select your name, then select Sign Out.



11. Once you're signed out of the virtual desktop, to sign out of the Microsoft remote desktop client site, select your name in the top right-hand corner, and select Sign Out.

