

SCDC MEDIUM AND CLOSE SECURITY INSTITUTIONS  
IN-PERSON VISITATION PROCEDURES

**Phase 4 - In-Person Visitation Procedures for Allendale CI, Evans CI, Kershaw CI, MacDougall CI, Perry CI, Ridgeland CI, Turbeville CI, Trenton CI, Tyger River CI, Broad River CI, Lee CI, McCormick CI, Lieber CI, and Kirkland R&E**

**I. Eligibility**

All inmates without visitation restrictions are eligible for one in-person visit per week (every seven days) and a maximum of four in-person visits per month.

**II. Scheduling**

A. In-person visitation is scheduled on Saturdays and Sundays during the following times:

8:00 am to 10:00 am
11:00 am to 1:00 pm
2:00 pm to 4:00 pm

- B. Each visit will be no longer than two hours in length.
- C. Up to four visitors (one must be an adult) may visit an inmate during a visitation period. Children of all ages may visit; however, they must be approved and on the inmate's visitation list.
- D. Only approved visitors can schedule a visit (must be on the inmate's visitation list).
- E. Visits are by appointment and must be scheduled following the link below:  
<http://www.doc.sc.gov/family/visitation.html#sched>.
- F. Visitors should arrive no more than 30 minutes prior to the scheduled visitation time.
- G. Visitation is limited at each institution for each visitation session based on social distancing for tables and booths.
  - i. No more than 20 visits at Lee and Broad River.
  - ii. No more than 16 visits at Allendale, Evans, Kershaw, MacDougall, Perry, Ridgeland, Turbeville, McCormick, Lieber, and Kirkland.
  - iii. No more than 15 visits at Trenton.
  - iv. No more than 10 visits at Tyger River.

**III. COVID-19 Protocols**

- A. All visits will be non-contact except for a short embrace upon arrival to the visitation area.
- B. Visitors are not required to show proof of vaccination nor show results of a negative COVID test.
- C. All visitors will be screened for signs and symptoms of COVID-19 utilizing an SCDC questionnaire.
- D. All visitors will have their temperature checked.
- E. Visitors who do not clear the questionnaire will not be allowed to visit.
- F. Visitors with a temperate of 100.0 degrees or greater will not be allowed to visit.
- G. Visitors displaying any signs or symptoms of COVID-19 will not be allowed to visit.
- H. All visitors aged four (4) and older will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.
- I. Inmates will be screened for signs and symptoms of COVID-19 utilizing standardized inmate screening questions.
- J. Inmates will have their temperature checked.

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- K. Inmates who do not clear the screening will not be allowed to visit.
- L. Inmates with a temperature of 100.0 or greater will not be allowed to visit.
- M. Staff shall wear proper PPE during visitation.
- N. Staff screening visitors will exchange gloves and hand sanitize between each search of a visitor.
- O. Housing units or living areas under quarantine will have visitation canceled.
- P. All visitation will be conducted inside the visitation room at non-contact visitation booths.
- Q. Vending machines will be accessible. Once purchased and opened, food or drink will not be shared between visitors and inmates.
- R. Restrooms located outside of the institution or in the lobby may be available (processing area). Restrooms located in the visitation area will not be accessible. Visitors are encouraged to utilize restrooms prior to arriving at the institution.
- S. Visitation booths and chairs will be sanitized prior to use, between each visitation period, and at the end of the day.

**IV. Rules for Visitors**

- A. The rules of conduct and dress code outlined in the SCDC Visitation Policy apply to all in-person visits.
- B. A surgical mask will be required for all visitors (ages four and up) during screening and through the entire visitation period (issued by the institution).
- C. Restrooms located in the visitation area are not available for use.
- D. Visitors are requested to immediately inform the institution if they receive a diagnosis or develop signs or symptoms of COVID-19 within 48 hours after a visit.

**V. Rules for Inmates**

- A. All inmate rules and regulations for visitation, as stated in the Visitation Policy apply to all in-person visits.
- B. A surgical mask will be required for inmates during visitation (issued by the institution).
- C. Inmates requesting to utilize the restroom will be returned to their housing unit/living area and their visitation period will be canceled.

**VI. Supervision of Visits**

- A. Visitation staff will wear appropriate Personal Protective Equipment (PPE) during visitation.
- B. Visitors will be asked to exit the visitation area, maintain social distancing (6 ft), proceed directly to their vehicles, and depart the institution immediately.
- C. Visitation booths will be sanitized between each use.
- D. Vending machines will be sanitized between each use.