

SCDC MEDIUM AND CLOSE INSTITUTIONS WITH NON-CONTACT VISITATION
IN-PERSON VISITATION PROCEDURES

Phase 4.1 - In-Person Visitation Procedures for Kershaw CI, Perry CI, Ridgeland CI, Turbeville CI, Broad River CI, Lee CI, McCormick CI, Lieber CI, and Kirkland R&E

I. Eligibility

All inmates without visitation restrictions are eligible for one in-person visit per week (every seven days) and a maximum of four in-person visits per month.

II. Scheduling

A. In-person visitation is scheduled on Saturdays and Sundays during the following times:

8:00 am to 10:00 am
11:00 am to 1:00 pm
2:00 pm to 4:00 pm

- B. Each visit will be no longer than two hours in length.
- C. Up to four visitors (one must be an adult) may visit an inmate during a visitation period. Children of all ages may visit; however, they must be approved and on the inmate's visitation list.
- D. Only approved visitors can schedule a visit (must be on the inmate's visitation list).
- E. Visits are by appointment and must be scheduled following the link below:
<http://www.doc.sc.gov/family/visitation.html#sched>.
- F. Visitors should arrive no more than 30 minutes prior to the scheduled visitation time.
- G. Visitation is limited at each institution for each visitation session based on social distancing for tables and booths.
 - i. No more than 20 visits at Lee and Broad River.
 - ii. No more than 16 visits at Kershaw, Perry, Ridgeland, Turbeville, McCormick, Lieber, and Kirkland.

III. COVID-19 Protocols

- A. All visits will be **non-contact** except for a short embrace upon arrival to the visitation area.
- B. Visitors are not required to show proof of vaccination nor show results of a negative COVID test.
- C. All visitors will be screened for signs and symptoms of COVID-19 utilizing an SCDC questionnaire.
- D. All visitors will have their temperature checked.
- E. Visitors who do not clear the questionnaire will not be allowed to visit.
- F. Visitors with a temperate of 100.0 degrees or greater will not be allowed to visit.
- G. Visitors displaying any signs or symptoms of COVID-19 will not be allowed to visit.
- H. Wearing of surgical masks:
 - i. For institutions on "Everyday" COVID Operations status, surgical masks (issued by the institution) are encouraged to be worn by all visitors.
 - ii. For institutions on "Enhanced" COVID Operations status, all visitors ages four (4) and older will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.
- I. Inmates will be screened for signs and symptoms of COVID-19 utilizing standardized inmate screening questions.

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- J. Inmates will have their temperature checked.
- K. Inmates who do not clear the screening will not be allowed to visit.
- L. Inmates with a temperature of 100.0 or greater will not be allowed to visit.
- M. Staff shall wear proper PPE in accordance with the COVID Operations status – Everyday or Enhanced.
- N. Staff screening visitors will exchange gloves and hand sanitize between each search of a visitor.
- O. Housing units or living areas under quarantine will have visitation canceled.
- P. All visitation will be conducted inside the visitation room at non-contact visitation booths.
- Q. Vending machines will be accessible. Once purchased and opened, food or drink will not be shared between visitors and inmates.
- R. Restrooms located outside of the institution or in the lobby may be available (processing area). Visitors are encouraged to utilize restrooms prior to arriving at the institution.
- S. Visitation booths and chairs will be sanitized prior to use, between each visitation period, and at the end of the day.

IV. Rules for Visitors

- A. The rules of conduct and dress code outlined in the SCDC Visitation Policy apply to all in-person visits.
- B. Surgical masks shall be worn as indicated in Section III.H. above.
- C. Restrooms located in the visitation area will be accessible for visitors for a one-time use during the scheduled visitation period. Minor children (9 years of age and younger) must accompany visitors to the restroom and shall serve as both visitor's one-time usage.
- D. Visitors are requested to immediately inform the institution if they receive a diagnosis or develop signs or symptoms of COVID-19 within 48 hours after a visit.

V. Rules for Inmates

- A. All inmate rules and regulations for visitation, as stated in the Visitation Policy apply to all in-person visits.
- B. Wearing of surgical masks:
 - i. For institutions on "Everyday" COVID Operations status, surgical masks (issued by the institution) are encouraged to be worn by all inmates.
 - ii. For institutions on "Enhanced" COVID Operations status, all inmates will be required to wear a surgical mask (issued by the institution) during the entirety of the visit.
- C. Inmates requesting to utilize the restroom will be returned to their housing unit/living area and their visitation period will be canceled.

VI. Supervision of Visits

- A. Visitation staff shall wear proper PPE in accordance with the COVID Operations status – Everyday or Enhanced.
- B. Visitors will be asked to exit the visitation area, maintain social distancing (6 ft), proceed directly to their vehicles, and depart the institution immediately.
- C. Visitation booths will be sanitized between each use.
- D. Vending machines will be sanitized between each use.